

Chorus North Shore Board of Trustees Meeting
Ascension Church, Ipswich, MA
Wednesday, April 8, 2009

President Dorrie Kimkaran called the meeting to order at 7:30 p.m.

Present: Suzanne Becknell, Janet Boynton, Josephine Brouillette, Patsy Calhoun, Jennifer Clark, Kit Gregg, Brent Keltner, Dorrie Kimkaran, Sheryl Knutsen, Sam Otis, Tom Parkins, Sally Saplin, Mary Sepich, Kathy Sullivan, Wally Rowe, Roger Waindle, Priscilla Walter, Paul Weaver and Sunny Pryor, Artistic Director.

Absent: Kathleen Galvin

Meeting minutes from March 11, 2009 were reviewed, corrected and accepted by the Board.

Treasurer's Report:

Sam Otis reported being comfortable with our profit and loss statement through April 6, 2009 and feels our goal sums of Ninety Thousand Dollars (\$90,000) are reachable but we need Seventeen Thousand Dollars (\$17,000) to Eighteen Thousand Dollars (\$18,000) more for salaries. It helps that the members now purchase their music. Beverly National Bank has Forty-Four Thousand Dollars (\$44,000) in deposits in addition to Rockport National Bank holding Forty-Seven Thousand Dollars (\$47,000). Sam is building a professional accounting system which should be tied to the bank account. If we make too much money we will be required to have a professional audit. The new system will help with that.

Sam Otis is retiring as Treasurer in September 2009 and suggested filling the position with two people, one for banking and one for accounting and reporting. The positions would be filled by a treasurer and a bookkeeper. Bonnie Flemming is interested in the bookkeeping position when she retires.

Artistic Director's Report:

Sunny stresses the need to memorize several movements in the Lord Nelson Mass but notes the rehearsals are going well. Sunny also discussed giving the opportunity to the quartets to "shine" during rehearsals.

Kathy Sullivan reminds the Board there are only two (2) weeks remaining before the advertising forms are due for the concert program. Businesses that have declined to renew should be replaced by new advertisers, using bullet points to sell the ads.

Mary Sepich has received all soloist contracts but Peter Stickell hasn't picked up the music for the orchestra. The Honors Youth Choir concert is May 9 at 7:00 p.m. at the Universalist Unitarian Church in Beverly. Margaret Mayer will collect \$10.00 per person at the door and needs security support and a rover. There will be no tickets printed. Kit Gregg will help Margaret. Sunny will discuss risers with Robert on or before May 7, 2009.

Membership:

There are currently One Hundred Thirty Seven (137) CNS members with an average of eighty seven (87) in attendance at rehearsals, while possible new members are requesting an opportunity to sing with CNS. Section leaders need to submit lists of names for the program by April 27, 2009.

Scholarship:

Priscilla Walter reported only one applicant, Stephen A. Schapero, has applied for the One Thousand Dollar (\$1,000) CNS scholarship. The Board reviewed Stephen's activity profile, application letter, and recommendation letters. A motion was made to award the scholarship to Stephen, seconded, and unanimously approved. Diane Anderson should be notified about this. Priscilla will present the scholarship in person to Stephen at his scholarship recipient ceremony and Dorrie will accompany her. They will invite Stephen to meet CNS at a rehearsal. Priscilla has asked that one more member be appointed to join the scholarship committee.

Website:

The membership names and email addresses are now on the website. To make corrections, call Dorrie. At the concert ticket table, guests will be asked for their email addresses for notification of future concerts, with the option to unsubscribe. We currently have seventy (70). Whether or not to have a password protected page for CNS Board members, for meeting minutes, financials, by-laws, was discussed.

Fund Raising:

All attendees agreed the Eurostoves event was a success (particularly Ann-Marie, who went into labor and delivered her baby that night) and Tom Parkins was thanked for his efforts. The donors need to be identified so they can be invited to future events. The next event should involve more donors and fewer CNS Board members. Tickets should be used next time for accounting purposes. Tom Parkins has a list of checks from the event and needs the CNS Board to identify who paid and who did not, as there is a Two Hundred Dollar (\$200) discrepancy.

Paul Weaver discussed CNS members' reticence to ask possible donors for money. A community sing-along for five dollars (\$5.00) per person at the door, with a conductor and accompanist was discussed as a fund raiser. Dorrie suggested "watering-the-seeds" by sending periodic notes to donors and regular concert attendees thanking them and inviting them to future concerts. The personal contact should increase the donor base.

Kathy Sullivan asked if we should print an advertisement in the concert program informing the guests and donors about I-Give for CNS benefit. A motion was made, seconded, and unanimously approved. Dorrie presented a brochure breaking down where the money goes when donated.

An on-line auction offering a videotaped conducting lesson of the Messiah by Sunny, was discussed. There would be no cost for tickets, musicians or a performance hall.

On April 30, 2009 Dorrie will attend a Grant [Awards Ceremony sponsored by the Gloucester Cultural Council](#). Our 501© certificate has been held by a former CNS clerk and is now under the care of Elaine Starrett. Elaine has had surgery and will contact Dorrie for pick up. We will now keep the 501 certificate in our cash deposit box, currently held by our Treasurer. Vanguard Corporation informed CNS we have received a grant in the past and requests information from CNS for future grants.

HYC:

The general manager of the Topsfield Fair asked Dorrie if the HYC or a single student from HYC would perform outdoors at the next Fair. Emily Brouwer will be asked if she is interested. Dorrie will ask if the concert can be held in the Coolidge Building.

New Business:

Roger Waindle purchased "A Celebration of Carols" to give to Paul Jensen.

President Dorrie Kimkaran adjourned the meeting at 8:58 p.m.