

Chorus North Shore Board of Trustees Meeting
Gregg Residence, 210 Sagamore Road, Hamilton, MA
Wednesday, January 13, 2010

President Dorrie Kimkaran called the meeting to order at 7:35 p.m.

Present: Suzanne Bicknell, Janet Boynton, Josephine Brouillette, Patsy Colhoun, Kit Gregg, Anne Marie Keltner, Dorrie Kimkaran, Sheryl Knutsen Sally Saplin, Mary Sepich, Kathy Sullivan, Priscilla Walter, Paul Weaver, Vivienne Woodhead

Absent: Jennifer Clark, Sunny Pryor

Minutes:

The meeting minutes for December 9, 2009 were reviewed, corrected and accepted by the Board.

Treasurer's Report:

Dorrie asks that the budget process be done before summer. It should be started in April. Vivienne reported Fourteen Thousand, Five Hundred Thirty Six Dollars (\$14,536.00) in proceeds from the Messiah concert in December 2009. Vivienne will fix the Quick Books problem and give a further report to the Board. Vivienne will discuss with Catherine Harrison the incoming and outgoing money responsibilities to safeguard money and information. The profit and loss statement will be available at the annual meeting. Advance ticket sales for the last concert totaled Seven Thousand Two Hundred Sixty Dollars (\$7,260.00), including 168 adult tickets and 208 senior tickets sold.

Board Updates:

The annual meeting will be at the U/U Church in Beverly on Monday, February 15, 2010 during rehearsal.

Committee Reports:

Scholarship: The scholarship application is on the website but no contacts have yet to be received. The previous scholarship recipient, Stephen Schapero, has not contacted the Board yet for his money. Priscilla will call and give him a deadline before which he should request funds.

Website: Tim added the CNS photograph to the website. He will put CD's for sale on the website. Vivienne will print a list of requests for CD's online and distribute them at rehearsals.

Grants: We have received a Five Hundred Dollar (\$500.00) grant from Gloucester for the Magnificat concert scheduled for December 2010. We have received a One Thousand Dollar (\$1,000.00) grant from the Ipswich Cultural Council for the Peace and Praise concert. We are applying for a Bruce Anderson Grant, from whom we have previously received Five Thousand Dollars (\$5,000.00). Suzanne will apply to Salem 5 Bank as banks are required by law to "give back to the community".

Publicity: Jim Sealey was asked to pick up the publicity banner, which he did.

Fundraising: CNS has received One Thousand Twenty Seven Dollars (\$1027.00) from I'GIVE since we joined on July 29, 2008. Sunny wants to do a fund raiser for the Peace and Praise concert. Program advertising can include "thank you's" from businesses, friends and family members.

Logistics: For future concerts, the food service tables need to be placed away from the doors and available to the workers. We need a stage manager at the front of the house during concerts. Dorrie will ask Jim Sealey to do that job. Procedures for handling concert guests with excuses "not to pay" need to be established and ushers need to be told how to handle the situation. Written instructions for each concert venue need to be printed. Judy Gregg has volunteered to do so. Further discussion on how to handle early arrivals at concerts should occur before the next concert.

Nominating Committee: Jim Sealey, Mel Conway, Catherine Harrison and Marty Smith will be nominated to join the Board. Kathy Sullivan is leaving the Board with our special thanks for all her efforts over the years.

Music Committee: Five or six members of the HYC are leaving and need to be replaced. The HYC will join CNS for the entire December 2010 concert which will be held at Our Lady of Hope and St. Richards churches. We'll need seventeen (17) orchestral players which will cost Sixty Three Hundred Forty Seven Dollars (\$6,347.00). Soloists for the Dona Nobis Pacem concert in May will be Barbara Kilduff and Ron Williams. The thirty eight (38) piece orchestra will cost Fourteen Thousand Nine Hundred Ninety Five Dollars (\$14,995.00). The arrangement must be sent to Peter Stickle.

New Business:

We will await the acceptance of the new Board members before discussing a CNS yard sale in the spring. Dorrie requested that we change the February meeting to February 18 to include the new Board members whom will be nominated at the annual meeting February 15, 2010. A motion was made, seconded and accepted by the Board. Kathy Sullivan has received the Shaws application (ID # 49001024382 – renewed annually) for the reward card which will return one percent (1%) (with exclusions) of purchases made at Shaws on Tuesday, Wednesday or Thursday to CNS.

The meeting was adjourned by President Dorrie Kimkaran at 9:10 p.m.