

Chorus North Shore Board of Trustees Meeting

Wednesday, June 9, 2010

President Dorrie Kimkaran called the meeting to order at 6:30 PM.
Suzanne Bicknell recorded the minutes of the meeting.

Present: Suzanne Bicknell, Josephine Brouillette, Patsy Colhoun, Mel Conway, Kit Gregg, Ann-Marie Keltner, Dorrie Kimkaran, Sheryl Knutsen, Sally Saplin, James Seeley, Mary Sepich, Marty Smith, Roger Waindle, Paul Weaver, Vivienne Woodhead

Absent/Excused: Catherine Harrison, Janet Boynton, Jennifer Clark, Priscilla Walter

Meeting Minutes from May 12th

The meeting minutes were reviewed and approved by the board.

Treasurer's Report:

Vivienne reported that we have received an extension on filing taxes. They should be completed in a month. Dorrie mentioned that Anthony and Dodge informed her that the non-profit rules are now stricter in MA and the chorus will need to provide more information when preparing taxes. Original documents of the chorus should be kept with the Clerk.

Vivienne needs contact information for the 2008 and 2009 scholarship recipients. The 2008 scholarship was awarded to Joanne Brown; the 2009 was awarded to Steven Shapiro. The Sunny Pryor Endowment Fund is at DanversBank. Bill Gelwick's name is on the account. Vivienne is in the process of having this changed to her name. Vivienne will find out what the CD rates are and update the board at our next meeting. She will provide a final copy of the budget to the board.

Patsy suggested hiring a book keeper. Dorrie thought the expense rate to be \$60/hour. Dorrie suggested using the money to pay for accountant to help with taxes and professionally audit books.

Artistic Director's Report and Music Report:

Mary reported that the HYC will be singing with CNS at the December 2010 Christmas concert. The HYC will also perform their own concert in March. They will join the CNS for the Spring concert.

Dorrie mentioned that the Beverly Cultural Council posted a HYC photo on their web page.

Auditions for the HYC: September 16 in Rockport; September 23 in Beverly. Rehearsals begin September 23 in Beverly.

Membership:

Suzanne reported rehearsal attendance was good this past season averaging over 86% regularly. Patsy reviewed a letter from Catherine Harrison regarding work in progress to update the membership and fundraising mailing lists this summer.

Contracts:

Paul met with Robert recently to discuss the terms of the accompanist agreement. Robert may be absent for the following rehearsals for the CNS: 2/14, 2/21, and 3/14. He may be considering retiring from the HYC. Paul will meet with Sunny to review his discussion with Robert. Mary will research the cost of HYC accompanist. Paul learned from Robert that normally, accompanists receive double pay for concert performances. Paul recommended we adhere to this practice.

Fundraising Letter:

The spring fundraising letter was mailed. Approximately 1200 were sent. Patsy asked if the responses can all be mailed to Hamilton in the future. Paul informed us that it is acceptable to change our mailing address even if we are incorporated in Rockport. Patsy suggested we add a statement in the program that references some donations were not noted in the program if they were received past print date. Those donations will be noted in a subsequent program.

Tickets:

Sheryl reported that 83 people sold \$5029 in tickets and \$3000 was received at the door. Ticket sells went very efficiently this year.

Calendar:

Ann-Marie reported that there was a recent calendar photo shoot using a “My Fair Lady” theme. Individuals can buy a birthday square on the calendar.

Website

Tim is updating the HYC music clips on the web.

Grants

Dorrie reported that we did not receive the Bruce Anderson Foundation grant. Suzanne reported that we did not receive the Salem Five Community grant. The grant committee will begin to apply for the LLC grants in August.

Scholarship

Dorrie presented the scholarship on June 8th at the Hamilton Wenham High School.

CD:

Roger suggested compiling a CD of open material. He will talk with Sunny regarding what music might be appropriate. Paul will review the soloist letter to determine if language needs to be updated for this purpose.

Concert Logistics

Kit reported that Judy successfully kept patrons at the pews in the back of the church during the warm up before the spring concert.

Fundraising/Other

- Dorrie will talk with Pete Stevens regarding suggestions for fundraising.
- Budget will need to be reviewed in greater detail to understand fundraising dollar goals for 2011
- Ideas: grants, grapefruit sales, yard sale
- Evaluate raising dues; consider family membership
- Increase number of performances

Executive Committee

Dorrie informed the board that she will serve as President until February 2010. She would like to remain on the board for a year after she resigns as President. Paul will research the by-laws to determine if a non-board member can be elected as President.

Future Meetings:

The next meeting will be held on July 14th at Vivienne's home in Gloucester.

The business meeting was adjourned and additional discussion continued after dinner.